

DISCLAIMER: These Standard Operating Procedures (SOP's) are for the exclusive use of Navy Public Works Center (PWC) Norfolk. They are promulgated as guidance for their NAVFAC Commands. If intended to be used by other activities, they must be tailored to each activity's particular requirements and must be reviewed/approved by the activity's safety professionals prior to use.

**NAVY PUBLIC WORKS CENTER
NORFOLK, VIRGINIA
UTILITIES DEPARTMENT**

STANDARD OPERATING PROCEDURE / JOB HAZARD ANALYSIS

**TITLE
OIL SPILLS**

**PROCEDURE NUMBER
WC 627 HVE 017**

SIGNED: _____
(DATE)

APPROVED: _____
(DATE)

SAFETY PROFESSIONAL: _____
(DATE)

MANAGEMENT OFFICIAL: _____
(DATE)

REVISION

A

OIL SPILLS

DISTRIBUTION

CODE	REV/DATE	REV/DATE	REV/DATE	REV/DATE	REV/DATE	REV/DATE	REV/DATE
601.C3							
620							
622							
610.E1							
622.2							

OIL SPILLS

REVISIONS

REV	DESCRIPTION	SIGNATURE	DATE
A	Initial Issue.		

OIL SPILLS

Purpose:

Procedure to handle an oil spill at NH-94, or observed elsewhere.

Potential Energy Sources:

1. Oil.

Tools and PPE:

Tools: Rags, oil Dry Rite. PPE: Safety shoes(oil resistant), work gloves, safety goggles(oil resistant).

References:

1. PWC Occupational Safety and Health Program Manual, PWCNORVAINST 5100.33E
2. Occupational Safety and Health Standards for General Industry (29 CFR PART 1910): Subpart I, Personnel Protective Equipment.

Procedures:

1. Determine the extent of the spill.
 - a) If quantity is less than 5 gallons and the earth has not been contaminated, clean the spill with Dry Rite and rags.
 - b) If quantity is greater than 5 gallons, or the earth has been contaminated with oil, call PWC Oil Recovery immediately.
 - c) After contacting Oil Recovery, contain the spill as much as possible to prevent oil contaminating the earth or entering the storm drain system.
2. After containing the oil spill problem, contact
 - a) WC 627 Supervisor.
 - b) Code 622
 - c) HSA

IF IN DOUBT, CALL PWC OIL RECOVERY

END